



Board Member Code of Ethics

As a member of the Los Angeles County High School for the Arts Foundation (Arts High Foundation), I will:

- Act in a manner that is consistent with the mission, vision and values of the Arts High Foundation.
- Read and conduct myself in accordance with the Articles of Incorporation and the Bylaws of the Arts High Foundation.
- Recognize that my job is to ensure that the Arts High Foundation is well-managed, not to manage the organization.
- Be well-informed of developments relevant to the issues that come before the board.
- Prepare and actively participate in board and committee meetings.
- Listen carefully to my board colleagues and the executive director and respect the opinion of others.
- Support the actions of the Board, even when my position is in the minority.
- Understand that I am a trustee of this organization and do my best to ensure that it is well-maintained, has sound finances, and is always operating in the best interests of those we serve.
- Represent those served by the Arts High Foundation, and not a particular interest group.
- Work to learn to do my job effectively.
- Recognize that authority is vested in the full board only when it meets in legal session.
- Refer complaints to the proper level on the organization's chain of command.

- Declare conflicts of interest between my personal life and my position on the board, and abstain from voting when appropriate.

As a board member, I will not:

- Use Arts High Foundation's property, services, equipment or other proprietary information, including membership lists, for my own personal gain, or for the benefit of my friends, family, or business interests or acquaintances.
- Discuss confidential proceedings of the board outside of the board room.
- Promise how I will vote on an issue before a board meeting.
- Interfere with the duties of the executive director, or undermine his/her authority with staff members.

Signature

Date